



**OPEN SESSION**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, January 4, 2022, 9:30 a.m.  
24351 El Toro Road, Laguna Woods, California  
Board Room/Virtual Meeting**

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**Directors Present:** Bunny Carpenter, Egon Garthoffner, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Joan Milliman, Debbie Dotson, Yvonne Horton, Juanita Skillman, Elsie Addington, Reza Karimi

**Directors Absent:** None

**Staff Present:** Jeff Parker, Siobhan Foster, Steve Hormuth, Jose Campos, Eileen Paulin, Brian Gruner, Connie Habal, Grant Schultz, and Michelle Estrada

**1. Call Meeting to Order/ Establish Quorum - President Carpenter**

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

**2. Pledge of Allegiance**

Director Karimi led the Pledge of Allegiance to the Flag.

**3. Acknowledgment of Media**

The media and the Village Television crew were present remotely by way of cameras.

**4. Approval of Agenda**

President Carpenter asked if the board had any changes to the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

**5. Approval of Minutes**

**a. December 6, 2021-Special Open Meeting**

Hearing no changes or objections, the minutes of December 6, 2021, were approved by unanimous consent.

**b. December 7, 2021-Regular Open Meeting**

Hearing no changes or objections, the minutes of December 7, 2021, were approved by unanimous consent.

## **6. Report of the Chair**

President Carpenter stated that she is excited for the upcoming projects for Clubhouse 1, Building E, and the new VMS business systems. While President Carpenter advised that we are still in the midst of Covid-19, we hope to return to business operations as normal soon.

## **7. CEO/COO Report**

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- CEO Parker reported that Covid-19 cases continue to spike. 15,000 cases reported over the weekend. Hospitalizations have risen from 282 to 545 in the last week. ICU rose from 66 to 104. Positive cases have risen from 601 to 637 in the community Laguna Woods.
- CEO Parker provided a presentation for the Solid Waste Update. California Senate Bill 1383 requires residents to recycle organic waste as of January 1, 2022. CR&R will begin to swap approximately 100 Waste Management bins per week starting January 3, 2022.
- In September 2016, former Governor Jerry Brown signed SB 1383 into law, which aims to combat climate change and improve public health by reducing emissions in methane, hydrofluorocarbon gas, and anthropogenic black carbon.
- The bill features organic waste reduction goals such as reducing organic waste disposal by 75% by 2025 and recovering 20% of edible food waste by 2025.
- CR&R will deliver organics carts January 3<sup>rd</sup> – 5<sup>th</sup> and the first collection occurs on Friday, January 7<sup>th</sup>.
- CR&R will conduct one last third Saturday bulky-item pickup on January 15<sup>th</sup>. Starting in February we will have a weekly bulky item pickup rather than one Saturday per month.
- Contact CR&R directly for all trash-related questions. Resident Services is no longer the point of contact for trash-related issues. The CR&R phone number is 949-625-6735; the e-mail is [LagunaWoods-Recycles@CRRmail.com](mailto:LagunaWoods-Recycles@CRRmail.com). For more information, residents can visit [cityoflagunawoods.org/LWVorganics.com](http://cityoflagunawoods.org/LWVorganics.com).
- COO Foster introduced Michelle Estrada as the new Corporate Secretary.
- COO Foster announced the two dates for Christmas tree recycling as January 4<sup>th</sup> and January 7<sup>th</sup>. Residents are to call Resident Services prior to leaving trees out for pickup at 949-597-4600. Discarded trees will be ground into mulch and utilized throughout the community landscape.
- Residents are encouraged to register their bicycles in the VMS Security Bicycle Registry database. The next registration day is offered on January 24<sup>th</sup> from 12:30 p.m. – 2:00 p.m. in Clubhouse 5.

## **8. Open Forum (Three Minutes per Speaker)**

*At this time members were allowed to address the Board of Directors regarding items not on the agenda.*

- A member commented that the bus system requires attention. Bus C2 was canceled and residents now have to utilize bus C1, which is causing late departure/arrival times as well as overcrowding.
- A member commented on a financial crisis among the residents of Laguna Woods Village. The Foundation has provided donations to residents.
- A member commented on the changes in the transportation system.
- A member commented via e-mail regarding the communication between VMS and Laguna Woods Village.



## 9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Skillman stated that the VMS board is not an HOA board but rather a corporation made up of representatives from each of the boards. Should members wish to voice their concerns they should reach out directly to either United or GRF representatives.
- President Carpenter commented that a decision has not been reached regarding changes in bus transportation. The proposal will be reviewed at the upcoming Mobility meeting scheduled for January 14<sup>th</sup> at 11:00 a.m. in Clubhouse 2. Details are reviewed before any decisions are made. President Carpenter stated that the bus routes and bus drivers will not be changed.

## 10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

### Recommendation from the Finance Committee:

- 10a.** Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of August 2021, and by this vote ratified that such review be confirmed in this month's board member open session meeting minutes.

Hearing no objections, President Carpenter declared the Consent Calendar approved by unanimous consent.

## 11. Unfinished Business

- 11a.** Entertain a Motion to introduce a Revision to the Saddleback emeritus Institute Parking Fee (**November Initial Notification- 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)

Director Milliman read the following resolution:

### **RESOLUTION 90-22-01** **Saddleback College Emeritus Institute Parking Fee**

**WHEREAS**, the Saddleback College Emeritus Institute provides educational services to residents and non-residents of Laguna Woods Village; and

**WHEREAS**, staff recommends the GRF Board of Directors adopt resolution 90-22-01 to change non-resident parking fee equivalent to mirror District campus parking fees; and

**WHEREAS**, October 1, 2019, that the Board of Directors of this Corporation implemented a Student Parking Pass Fee of \$50 per semester (\$30 for summer semester) for non-resident students who take Saddleback College

Emeritus Institute courses in Laguna Woods Village, effective with the spring Semester 2020 enrollment; and

**WHEREAS**, December 6, 2021, an agreement was accepted to match South Orange County Community College District (SOCCCD) campus parking fee which is \$40 per semester (\$25 for summer semester), subject to change each semester as per SOCCCD campus parking fees; and

**NOW THEREFORE BE IT RESOLVED**, January 4, 2022 the Board of Directors of this Corporation hereby adopts South Orange County Community College District (Saddleback College Emeritus Institute) parking fee of \$40 per semester (\$25 for summer semester); and

**RESOLVED FURTHER**, that this resolution shall be effective January 1, 2022, and Resolution 90-19-49 adopted November 1, 2019, is hereby superseded and canceled and fees updated according to this resolution; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

December Initial Notification 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied.

Director Milliman moved to approve the resolution. Director Dotson seconded the motion.

The motion to adjust the Saddleback College Emeritus Institute Parking Fee was approved unanimously.

**11b. Resolution to Update Committee Appointments**

**RESOLUTION 90-22-02**  
**GRF Committee Appointments**

**RESOLVED**, January 4, 2022, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

**Strategic Planning Committee**

Debbie Dotson, Chair (GRF)  
James Hopkins (GRF)  
Gan Mukhopadhyay, Alternate (GRF)  
Robert Mutchnick (Third)  
Nathaniel Ira Lewis (Third)  
Anthony Liberatore, **Alternate** (United)  
Cash Achrekar (United)  
**Reza Bastani (United)**  
Ryna Rothberg (Mutual 50)  
Advisors: Dick Rader, Gay Page

**Community Activities Committee**

Yvonne Horton, Chair (GRF)  
Elsie Addington (GRF)



Joan Milliman, Alternate (GRF)  
Annie McCary (Third)  
Cush Bhada (Third)  
Maggie Blackwell (United)  
Pearl Lee (United)  
Ryna Rothberg, (Mutual 50)  
Advisor: Roland Boudreau

**Equestrian Center Ad Hoc Committee**

Bunny Carpenter, Chair (GRF)  
Yvonne Horton (GRF)  
Cush Bhada (Third)  
Annie McCary, (Third)  
Pat English (United)  
Pearl Lee (United)  
Advisors: Gary Empfield, Susan Hemberger

**Revenue Resources Ad Hoc Committee**

Cush Bhada (Third)  
Donna Rane-Szostak (Third)  
Yvonne Horton, Chair (GRF)  
Bunny Carpenter (GRF)  
Diane Casey (United)  
Azar Asgari (United)  
Advisors: Dennis Bordeaux, Dick Rader, Dave Beneck, Fred Vogt

**Finance Committee**

James Hopkins, Chair (GRF)  
Elsie Addington (GRF)  
Deborah Dotson, Alternate (GRF)  
Donna Rane-Szostak (Third)  
Mark Laws (Third)  
Azar Asgari (United)  
Diane Casey, Alternate (United)  
~~Anthony Liberatore (United)~~  
Al Amado, (Mutual 50)  
Sue Stephens, Alternate (Mutual 50)  
Advisor: Rosemarie diLorenzo

**Information Technology Advisory Committee (ITAC)**

James Hopkins, Chair (GRF)  
Bunny Carpenter (GRF)  
Deborah Dotson (GRF)  
Diane Casey (United)  
Vacant (United)  
Lynn Jarrett (Third)  
Mark Laws (Third)  
Advisor: Sue Margolis

**Landscape Committee**

Juanita Skillman, Chair (GRF)  
Reza Karimi (GRF)

Yvonne Horton Alternate (GRF)  
Maggie Blackwell (United)  
~~Diane Casey (United)~~  
~~Pat English (United)~~  
Lynn Jarrett, (Third)  
Nathaniel Ira Lewis (Third)  
Annie McCary, Alternate (Third)  
~~Azar Asgari, Alternate (United)~~  
Vacant (Mutual 50)

**Maintenance & Construction Committee**

Egon Garthoffner, Chair (GRF)  
Gan Mukhopadhyay (GRF)  
Reza Karimi, Alternate (GRF)  
James Cook (Third)  
~~John Frankel, Alternate (Third)~~  
~~Cush Bhada, Alternate (Third)~~  
Ralph Engdahl (Third)  
Cash Achrekar (United)  
Anthony Liberatore (United)  
~~Pat English (United)~~  
~~Reza Bastani, Alternate (United)~~  
Sue Stephens (Mutual 50)  
Advisors: Richard Palmer, Steve Leonard, Bill Walsh, Carl Randazzo

**Clubhouse Renovation Ad Hoc Committee**

Egon Garthoffner, Chair (GRF)  
Gan Mukhopadhyay (GRF)  
Deborah Dotson (GRF)  
Reza Karimi (GRF)  
John Frankel (Third)  
Cush Bhada, Alternate (Third)  
Ralph Engdahl (Third)  
Diane Casey (United)  
~~Pat English (United)~~

**Media and Communications**

Joan Milliman, Chair (GRF)  
Juanita Skillman (GRF)  
Maggie Blackwell (United)  
Deborah Dotson, Alternate (GRF)  
Lynn Jarrett, Alternate (Third)  
Annie McCary (Third) James Cook (Third)  
Neda Ardani (United)  
Ryna Rothberg, (Mutual 50)  
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost

**Broadband Ad Hoc Committee**

Joan Milliman, Chair (GRF)  
Jim Hopkins (GRF)  
Debbie Dotson (GRF)  
Annie McCary (Third)

Lynn Jarrett (Third)  
Diane Casey (United)  
Vacant (United)

**Mobility & Vehicles Committee**

Don Tibbetts, Chair (GRF)  
Egon Garthoffner (GRF)  
Elsie Addington, Alternate (GRF)  
James Cook (Third)  
Cush Bhada (Third)  
Maggie Blackwell (United)  
Pearl Lee (United)  
Margaret Bennett (Mutual 50)  
Sue Stephens, Alternate (Mutual 50)  
Advisor: Vashi Williams

**Security and Community Access**

Don Tibbetts, Chair (GRF)  
Reza Karimi (GRF)  
Annie McCary (Third)  
Craig Wayne (Third)  
Donna Rane-Szostak, Alternate (Third)  
Cash Achrekar (United)  
Reza Bastani (United)  
Sue Stephens (Mutual 50)  
Margaret Bennett, Alternate (Mutual 50)

**OTHER COMMITTEES:**

**Disaster Preparedness Task Force**

Carlos Rojas, Chair Juanita Skillman (GRF)  
Gan Mukhapadhyay (GRF)  
James Cook (Third)  
John Frankel (Third)  
Donna Rane-Szostak, Alternate (Third)  
~~Anthony Liberatore (United)~~  
Diane Casey (United)  
John Carter (Mutual 50)  
Advisors: Tom Soule, Bruce Bonbright

**Laguna Woods Village Traffic Hearings**

(Chair will alternate between Boards)  
Elsie Addington (GRF)  
Deborah Dotson, Alternate (GRF)  
John Frankel (Third)  
Mark Laws (Third)  
~~Donna Rane-Szostak, Alternate (Third)~~  
Neda Ardani (United)  
Anthony Liberatore, ~~Alternate~~ (United)  
Board Members by Rotation (Mutual 50)

**Purchasing Ad Hoc Committee**



Bunny Carpenter, Chair (GRF)  
Jim Hopkins (GRF)  
Robert Mutchnick (Third)  
Donna Rane-Szostak (Third)  
Ralph Engdahl, Alternate (Third)  
~~Cash Achrekar (United)~~  
~~Diane Casey (United)~~  
Anthony Liberatore (United)  
Vacant (United)  
Advisor: Carl Randazzo

**Select Audit Task Force**

James Hopkins (GRF)  
Diane Phelps (VMS)  
Elizabeth Roper (United)  
Peggy Moore (Third)

**RESOLVED FURTHER**, that Resolution 90-21-48 adopted December 7, 2021, is hereby superseded and cancelled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman moved to approve the resolution. Director Skillman seconded the motion.

The motion for GRF Committee Appointments was approved unanimously.

**12. New Business**

**12a.** Entertain a Motion to Approve a Donation Agreement between GRF and Equestrian Boarders for Dressage Court.

Director Milliman read the following resolution:

**RESOLUTION 90-22-03**  
**Donation Agreement between GRF and Equestrian Boarders for  
Dressage Court**

This Agreement, entered into this 4th day of January, 2022, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and equestrian boarders (Donor) who donated a dressage court for the large arena.

**WHEREAS**, GRF and Donor recognize the importance of community facilities and amenities; and

**WHEREAS**, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

**WHEREAS**, the Donor has offered to donate the equestrian dressage



court totaling approximately \$1,200.00; and

**WHEREAS**, the Recreation and Special Events Department Director (or COO) reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

**NOW THEREFORE BE IT RESOLVED**, January 4, 2022, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1     The donation, known as equestrian dressage court, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2     Donation description: equestrian dressage court  
Space of facility: Equestrian Center large arena  
Location: Equestrian Center

Section 3	Amount of Donation	
	Item cost:	\$1,200.00
	Installation cost:	\$0.00
	Maintenance cost:	<u>\$0.00</u>
	Total estimated donation	\$1,200.00

Section 4     GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.

Section 5     GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.

Section 6     Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.

Section 7     Term: The term of this agreement is a minimum of five years or beyond, if applicable.

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to accept the donation, Director Carpenter seconded the motion.

There being no objections, the motion was approved unanimously.

**12b. Discuss and Consider Ad Hoc Investment Strategy Advisory Committee**

Director Hopkins made a motion to approve an Ad Hoc Investment Strategy Advisory Committee, Director Karimi seconded the motion.

There being no objections, the motion was approved unanimously.

**12c. Entertain a Motion to Approve Recommendation from the Community Activities Committee for Pool Operations**

Director Milliman read the following resolution:

**RESOLUTION 90-22-04**

**Pool Operating Hours and Lifeguard Services Modification**

**WHEREAS**, staff was directed to propose modifications to pool operating hours and lifeguard services to enhance pool operating efficiencies. CAC recommended the following proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of ~~\$117,230~~\$37,230, subject to affirmation by the Finance Committee and board approval:

**Proposed Pool Operating Hours and Lifeguard Services Modification:**

<b>Pool #</b>	<b>Winter Hours</b>	<b>Summer Hours</b>
Pool 1	8 a.m. to 5 p.m.	7 a.m. to 7 p.m.
Pool 2	7 a.m. to 6 p.m. <del>No-Lifeguard</del>	7 a.m. to 6 p.m. <del>No-Lifeguard</del>
Pool 4	8 a.m. to 9 p.m.	7 a.m. to 10 p.m.
Pool 5	6 a.m. to 6 p.m.	6 a.m. to 9 p.m.
Pool 6	closed	12 p.m. to 6 p.m. (summer only)

**WHEREAS**, on December 9, 2021 the Community Activities Committee (CAC) recommended the proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of ~~\$117,230~~\$37,230; and

**WHEREAS**, at the December 15, 2021 Finance Committee meeting, the



committee affirmed the CAC recommendation of the proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of ~~\$117,230~~\$37,230.

**NOW THEREFORE BE IT RESOLVED**, January 4, 2022, that the Board of Directors of this Corporation hereby adopts recommended pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of ~~\$117,230~~\$37,230; and

**RESOLVED FURTHER** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the resolution. Director Skillman seconded the motion.

President Carpenter called the motion to a vote and the motion failed by a vote of 4-5-1 (Directors Garthoffner, Karimi, Milliman, Dotson, Hopkins opposed. Director Addington abstained. Director Mukhopadhyay absent)

Discussion ensued among the directors.

Brian Gruner answered questions from the board.

Director Milliman made a motion to reconsider and amend the motion to accept the hours proposed under option 2 of the report, but keep lifeguard at Pool 2. Director Addington seconded the motion.

Discussion ensued among the directors.

President Carpenter called the motion to a vote and the motion passed by a vote of 9-1-0 (Director Carpenter opposed. Director Mukhopadhyay absent).

### **13. The Board took a 5-minute break.**

### **14. Committee Reports**

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on December 15, 2021; next meeting February 16, 2022 at 1:30 p.m. in Board Room/virtual meeting.

- (1) GRF Treasurer's Report – Director Hopkins
- (2) GRF Finance Committee Report

- b. Strategic Planning Committee—Director Dotson. The committee met on June 28, 2021; next meeting January 10, 2022, at 1:30 p.m. in the Board Room/virtual meeting.

- c. Report of the Community Activities Committee – Director Horton. The committee met on

December 9, 2021; next meeting January 13, 2022, at 1:30 p.m. as a virtual meeting.

- (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on November 4, 2021; next meeting January 26, 2022, at 1:00 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Landscape Committee – Director Skillman. The committee met on December 8, 2021; next meeting February 9, 2022, at 1:30 p.m. in the Board Room/virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on December 8, 2021, in closed session; next meeting February 9, 2022, at 9:30 a.m. in Board Room/virtual meeting.
  - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on December 29, 2021; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman. The committee met on November 17, 2021; next meeting January 17, 2022, at 1:30 p.m. in Board Room/virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee did not meet on December 1, 2021 as the meeting was canceled; next meeting February 2, 2022, at 1:30 p.m. in Board Room/virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on October 25, 2021; next meeting February 28, 2021, at 1:30 p.m. in Board Room/virtual meeting.
  - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on December 15, 2021; next hearings on January 19, 2022, at 9:00 a.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on November 30, 2021; next meeting January 25, 2022, at 9:30 a.m. in the board room and as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins commented that the Committee has been meeting in closed session. The Committee met on December 10, 2021, at 1:30 p.m.; next meeting TBA.

**15. Future Agenda Items** - *All matters listed below are items for future Board Meetings. No action will be taken by the Board on these agenda items at this meeting.*

**16. Director's Comments**

- Director Skillman commented that there was a bomb threat at Saddleback Hospital two weeks in a row. Director Skillman would like law enforcement to make Laguna Woods Village Security aware of these types of incidents as the hospital is within close proximity to the community.
- Director Addington stated that it is important for VMS Security to stay in the loop regarding news in the surrounding areas.



- Director Karimi would like to thank the Landscaping Department for taking care of the community during the rain storms.
- Director Hopkins commented that we may be expecting too much of the Sheriff's Department to notify our security of incidents such as the bomb threat.
- Director Horton would like to remind everyone to wear their masks.
- Director Dotson would like to remind everyone to wear their masks and stay safe.

**17. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

**Closed Session Agenda**

*VMS Board Update*

*Approve the Agenda*

*Approve the Minutes of:*

*(a) December 6, 2021 – Special Closed Session*

*(b) December 7, 2021 – Regular Closed Session*

*Discuss and Consider Personnel Matters*

*Discuss and Consider Contractual Matters*

*Discuss Legal/Legislation Matters*

*Discuss Member Disciplinary Matters*

**19. Adjournment**

The meeting was adjourned at 4:45 p.m.

  
Joan Milliman, Secretary of the Board  
Golden Rain Foundation